



## **FORWARD PLAN OF EXECUTIVE DECISIONS FOR THE PERIOD November 2023 - February 2024**

This Forward Plan sets out all of the decisions that are expected to be taken over the next four months by either: (i) The Cabinet, (ii) a Cabinet Member or (iii) an Officer on an Executive function of the Council.

Some of the decisions listed in this plan are 'Key Decisions'. A Key Decision is one that is likely to:

- (a) Result in the Council spending or making savings of over **£50,000 revenue** or **£1m capital**, or;
- (b) Have a significant impact on **two** or more Wards, or electoral divisions in the Council's area.

The plan also lists those 'Exempt' Decisions' which are going to be taken over the next four months. Exempt Decisions are those decisions which have to be taken in private. This is because they involve confidential or exempt information which cannot be shared with the public.

The contact details for the 'Officers' or senior employees responsible for producing the reports and documents for these decisions are included in the plan. Please contact them if you would like more information. If you have any queries about why a potential decision is going to be taken in private, then please contact the Democratic Services Team on 01623 457232 or [m.joy@ashfield.gov.uk](mailto:m.joy@ashfield.gov.uk).

Published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Theresa Hodgkinson  
Chief Executive



**MEMBERS OF THE CABINET**

Councillor Jason Zadrozny	Leader of the Council
Councillor Tom Hollis	Deputy Leader of the Council and Executive Lead Member for Strategic Housing and Climate Change
Councillor Helen-Ann Smith	Deputy Leader of the Council and Executive Lead Member for Community Safety and Crime Reduction
Councillor Samantha Deakin	Executive Lead Member for Parks and Environmental Services
Councillor Vicki Heslop	Executive Lead Member for Customer and Digital Experience
Councillor Christopher Huskinson	Executive Lead Member for Leisure, Health and Wellbeing
Councillor Andy Meakin	Executive Lead Member for Social Housing and Assets
Councillor John Wilmott	Executive Lead Member for Governance
Councillor Matthew Relf	Executive Lead Member for Growth, Regeneration and Planning
Councillor Rachel Madden	Executive Lead Member for Finance, Revenues and Benefits

Ashfield Local Plan	6/11/23	Y	N	Cabinet	Executive Lead	Christine Sarris
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<b>DECISION TO BE TAKEN</b>	<b>DATE DECISION TO BE TAKEN</b>	<b>KEY DECISION (Y/N)</b>	<b>EXEMPT DECISION INCLUDING GROUNDS FOR EXEMPTION</b>	<b>DECISION TAKER</b>	<b>RESPONSIBLE EXECUTIVE LEAD MEMBER</b>	<b>RESPONSIBLE OFFICER</b>
2023 to 2040: Regulation 19 Pre-submission Draft					Member for Growth, Regeneration and Local Planning	Assistant Director Planning c.m.sarris@ashfield.gov.uk
Funding and Major Projects Update	6/11/23	Y	N	Cabinet	Executive Lead Member for Growth, Regeneration and Local Planning	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Land Sale - Diamond Avenue, Kirkby in Ashfield	6/11/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cabinet	Executive Lead Member for Finance, Revenues and Benefits	Matthew Kirk Estates Manager m.kirk@ashfield.gov.uk
Office for Local Government and Best Value Guidance	6/11/23	N	N	Cabinet	Leader of the Council	Joanne Froggatt Assistant Director Corporate Services and Transformation joanne.froggatt@ashfield.gov.uk
Procurement of Civica	Before	Y	3	Executive	Executive Lead	Gavin Harris

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OPEN Revenues & Digital 360	28/11/23		Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Director Transformation	Member for Customer and Digital Experience	gavin.harris@ashfield.gov.uk
Agency Workers – Assets Section	Before 30/11/23	Y	N	Executive Director Operations	Executive Lead Member for Social Housing and Assets	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Ashfield District Council : Infrastructure Funding Statement 2022/2023	Before 30/11/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
Consultancy Services for Stock Condition Validation Surveys of domestic assets and update of the 30 year Capital Investment Model	Before 30/11/23	Y	N	Deputy Leader of the Council - Strategic Housing and Climate Change	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Direct Call Off from	Before	Y	N	Executive	Executive Lead	Chris Clarke

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CCS Framework – Tail Spend Procurement	30/11/23			Lead Member for Finance, Revenues and Benefits	Member for Finance, Revenues and Benefits	chris.clarke@ashfield.gov.uk
Email Security Renewal	Before 30/11/23	Y	N	Executive Director Transformation	Executive Lead Member for Customer and Digital Experience	Andy Slate andy.slate@ashfield.gov.uk
FHSF - 9-11 Low Street Contract	30/11/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	Paul Crawford paul.crawford@ashfield.gov.uk
FHSF - Fox Street, TF12 Portland Square - Construction Contract	Before 30/11/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
Green Space Assets	30/11/23	Y	N	Executive	Executive Lead	Sarah Daniel

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Review				Lead Member for Leisure, Health and Wellbeing	Member for Leisure, Health and Wellbeing	Assistant Director Regeneration s.daniel@ashfield.gov.uk
Investment Property - Dilapidation Settlement - Unit 6 Callflex Business Park, Rotherham	Before 30/11/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Finance, Revenues and Benefits	Executive Lead Member for Finance, Revenues and Benefits	Matthew Kirk Estates Manager m.kirk@ashfield.gov.uk
Investment Property Update: Re-letting of Retail Premises, Central Walk, Hucknall	30/11/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Finance, Revenues and Benefits	Executive Lead Member for Finance, Revenues and Benefits	Matthew Kirk Estates Manager m.kirk@ashfield.gov.uk
Investment Property – Lease Renewal - Stephenson House, Glasgow	11/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Finance, Revenues and Benefits	Executive Lead Member for Finance, Revenues and Benefits	Matthew Kirk Estates Manager m.kirk@ashfield.gov.uk

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Investment Property – Sale of Land Hamilton Rd, Sutton In Ashfield	11/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Finance, Revenues and Benefits	Executive Lead Member for Finance, Revenues and Benefits	Matthew Kirk Estates Manager m.kirk@ashfield.gov.uk
Lease Renewal Unit 7 Carlyon Road Industrial Estate, Atherstone	30/11/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Finance, Revenues and Benefits	Executive Lead Member for Finance, Revenues and Benefits	Matthew Kirk Estates Manager m.kirk@ashfield.gov.uk
Local Energy Advice Demonstrator Funding - Collaborative Bid	Before 30/11/23	Y	N	Executive Director Operations	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Options Appraisal - Replacement Heating Installations to Brand Court, Stoneyford Court and Summerhill Court	Before 30/11/23	Y	N	Deputy Leader of the Council - Strategic Housing and Climate Change	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk

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Papplewick Green Pavilion	30/11/23	Y	N	Executive Lead Member for Leisure, Health and Wellbeing	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Private Sector Housing Stock Condition Modelling Report	Before 30/11/23	N	N	Executive Director Place	Deputy Leader of the Council - Strategic Housing and Climate Change	Emma Lindley Housing Strategy Lead Officer e.lindley@ashfield.gov.uk
Procurement for the Supply of Materials (Award)	Before 30/11/23	Y	N	Executive Director Operations	Deputy Leader of the Council - Strategic Housing and Climate Change	Luke Twells l.twells@ashfield.gov.uk
Procurement of Netcall Liberty Create Contract	Before 30/11/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Customer and Digital Experience	Executive Lead Member for Customer and Digital Experience	Gavin Harris gavin.harris@ashfield.gov.uk
Revised Mansfield and	Before	N	N	Leader of the	Leader of the	Ruth Dennis



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District Crematorium Joint Committee Agreement Approval for amendment to the Agreement	30/11/23			Council	Council	Executive Director Governance and Monitoring Officer r.dennis@ashfield.gov.uk
Skip Hire (Supply, Delivery, Collection and Waste Disposal)	Before 30/11/23	Y	N	Executive Director Operations	Executive Lead Member for Social Housing and Assets	Luke Twells l.twells@ashfield.gov.uk
Social Housing Decarbonisation Fund Wave 2 - Delivery	Before 30/11/23	Y	N	Deputy Leader of the Council - Strategic Housing and Climate Change	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Structural Condition Surveys of Domestic Assets – Properties of Non-Traditional Construction and large Flat Blocks	Before 30/11/23	Y	N	Deputy Leader of the Council - Strategic Housing and Climate Change	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Tennis Provision	Before	N	N	Executive	Executive Lead	Sarah Daniel

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	30/11/23			Lead Member for Leisure, Health and Wellbeing	Member for Leisure, Health and Wellbeing	Assistant Director Regeneration s.daniel@ashfield.gov.uk
TF17 West Kirkby Gateway - VIA-EM Direct Award	Before 30/11/23	N	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
Towns Fund Grant Agreement - WNC Civil Engineering Centre	Before 30/11/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
Towns Fund Grant Agreement - WNC Construction Centre	Before 30/11/23	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
Towns Fund Land and	Before	Y	3	Executive	Executive Lead	Paul Crawford

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Property Purchases	30/11/23		Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Lead Member for Growth, Regeneration and Local Planning	Member for Growth, Regeneration and Local Planning	paul.crawford@ashfield.gov.uk
UKSPF Basic Skills Courses	30/11/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
UKSPF Education and Business Collaboration	30/11/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
UKSPF Local Careers Service	30/11/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
UKSPF Support	30/11/23	Y	N	Executive	Councillor Matthew	John Bennett

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Package for the Economically Inactive				Lead Member for Growth, Regeneration and Local Planning	Relf	Executive Director Place john.bennett@ashfield.gov.uk
UKSPF Supporting Local Business	30/11/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
UKSPF Talent Attraction and Retention/Digital Training	30/11/23	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
General Building Maintenance Contract Extension	Before 31/12/23	Y	N	Executive Director Operations	Executive Lead Member for Social Housing and Assets	Richard Davis Planned, Cyclical & Estates Maintenance Manager richard.davis@ashfield.gov.uk
2023/24 Forecast	29/01/24	Y	N	Cabinet	Executive Lead	Peter Hudson

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Outturn for General Fund, Housing Revenue Account (HRA) and Capital Programme as at October 2023					Member for Finance, Revenues and Benefits	Corporate Resources Director and Section 151 Officer pete.hudson@ashfield.gov.uk
Affordable Housing Scheme	29/01/24	Y	N	Cabinet	Deputy Leader of the Council - Strategic Housing and Climate Change	Phil Warrington Assistant Director Strategic Housing p.warrington@ashfield.gov.uk
Community Safety Partnership Plan	29/01/24	Y	N	Cabinet	Deputy Leader of the Council - Community Safety and Crime Reduction	Antonio Taylor a.taylor@ashfield.gov.uk
Funding and Major Projects Update	29/01/24	Y	N	Cabinet	Executive Lead Member for Growth, Regeneration and Local Planning	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Homeless and Rough	29/01/24	Y	N	Cabinet	Deputy Leader of	Emma Lindley

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Sleeping Prevention Strategy 2024-29					the Council - Strategic Housing and Climate Change	Housing Strategy Lead Officer e.lindley@ashfield.gov.uk
Housing Rent Setting 2024/25	29/01/24	Y	N	Cabinet	Executive Lead Member for Finance, Revenues and Benefits	Peter Hudson Corporate Resources Director and Section 151 Officer pete.hudson@ashfield.gov.uk
Housing Revenue Account Medium Term Forecast 2023/24 - 2027/28	29/01/24	Y	N	Cabinet	Executive Lead Member for Finance, Revenues and Benefits	Peter Hudson Corporate Resources Director and Section 151 Officer pete.hudson@ashfield.gov.uk
Housing Strategy 2024-26 To approve the updated Housing Strategy covering the period 2024-26	29/01/24	Y	N	Cabinet	Deputy Leader of the Council - Strategic Housing and Climate Change	Emma Lindley Housing Strategy Lead Officer e.lindley@ashfield.gov.uk
Introduction of Service	29/01/24	Y	N	Cabinet	Executive Lead	Nicky Moss

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Charges for Sheltered Schemes and General Needs Flats (Council owned housing stock) – Phase 2					Member for Social Housing and Assets	Assistant Director Housing Management n.moss@ashfield.gov.uk
Land Acquisition Strategy	29/01/24	Y	N	Cabinet	Deputy Leader of the Council - Strategic Housing and Climate Change	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
Proposed Fees and Charges 2023/24	29/01/24	Y	N	Cabinet	Executive Lead Member for Finance, Revenues and Benefits	Peter Hudson Corporate Resources Director and Section 151 Officer pete.hudson@ashfield.gov.uk
Regulation of Investigatory Powers Act Annual Update	29/01/24	N	N	Cabinet	Executive Lead Member for Governance	Ruth Dennis Executive Director Governance and Monitoring Officer r.dennis@ashfield.gov.uk
Social Housing White	29/01/24	N	N	Cabinet	Deputy Leader of	Paul Parkinson

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Paper Update					the Council - Strategic Housing and Climate Change	Executive Director Operations p.parkinson@ashfield.gov.uk
Domestic Property Health and Safety Check/Service Contract	Before 31/01/24	Y	N	Executive Director Operations	Executive Lead Member for Social Housing and Assets	Richard Davis Planned, Cyclical & Estates Maintenance Manager richard.davis@ashfield.gov.uk
Telephony And Contact Centre Refresh	Before 31/01/24	Y	N	Executive Director Transformation	Executive Lead Member for Growth, Regeneration and Local Planning	Andy Slate andy.slate@ashfield.gov.uk
Pre-Paint and Painting Contract	Before 31/03/24	Y	N	Executive Director Operations	Executive Lead Member for Social Housing and Assets	Richard Davis Planned, Cyclical & Estates Maintenance Manager richard.davis@ashfield.gov.uk